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## Guidance on the use of the Cavendish Communal Greenhouse March 2011

### Introduction

The Cavendish Communal Greenhouse has the potential to be a resource shared by everyone using the allotments on the site. The greenhouse was donated on the understanding that it could be used communally, including use by people with disabilities. We hope that you will wish to use it, support others and keep it well maintained.

So we can all share these facilities, the committee has the following guidance:

The greenhouse is a temporary place where seedlings can be raised.

The greenhouse staging has been sub – divided into areas, numbered as Bays 1 to 9. Space can be booked by a plot holder for one bay for a season & the season starts on Sunday 20 March and ends on Sunday 26 June 2011. The cost will be £10 for the season.

Bay 9 is a common area where plants can be placed for swapping / donation to other plot holders. See Appendix 1.

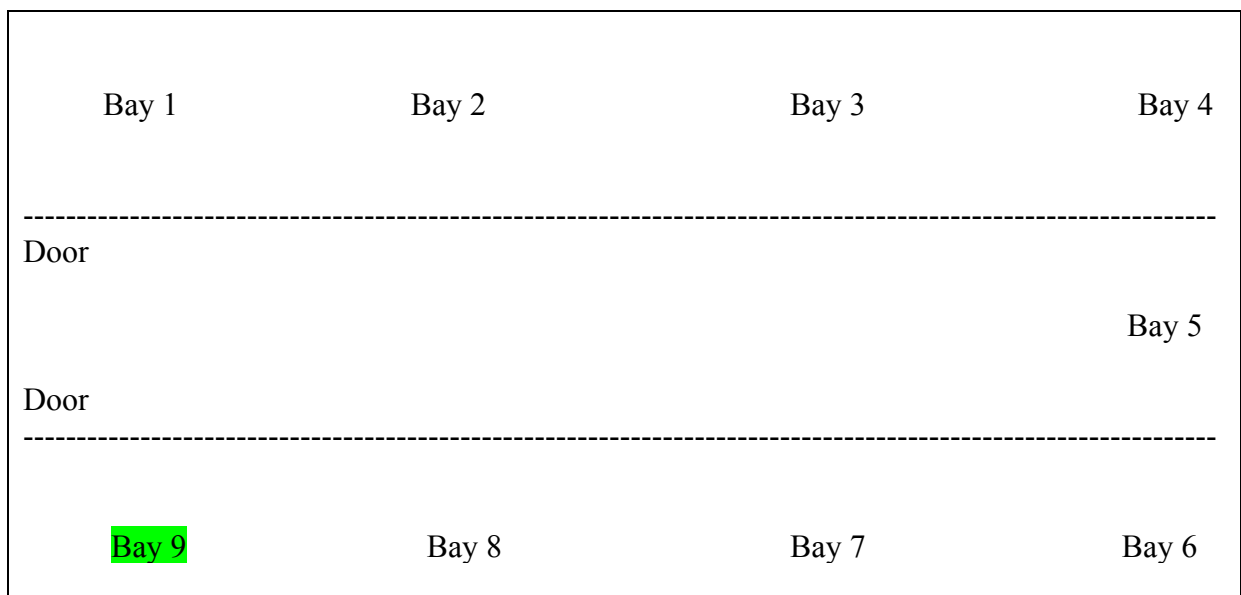
### Guidance on using the Greenhouse

1. Space must be booked in advance and will be allocated initially on a first come basis, until all 8 bays are occupied & then a reserve list will be created for the 2012 season, on a rotational basis. This can only be recorded by entering your name & plot number on the greenhouse log sheet. See Appendix 2
2. For £10 per season, you get a space about 500 mm by 400mm. This includes space on the upper & lower staging. Payment can be made by cheque to the Treasurer, Rosemary, Plot 4a, at the Summer Social / BBQ being held on 19 June 2011.
3. We can keep in touch with greenhouse users through the Cavendish web site <http://www.cavendish-allotments.org.uk> or text the Cavendish Allotments mobile phone 07505 668268 .

4. Users of the greenhouse need to mark their seed trays and plant pots with their plot number + initials on the white plastic labels provided & kept in Bay 9.
5. Users should expect their plants to be watered and to water other users' plants.
6. The use of the greenhouse is at your own risk and limited to the identified plot holder or a person acting on their behalf.
7. The greenhouse is not locked and is accessible to any plot-holder at any time. The plot-holder is responsible for the maintenance & safekeeping of their plants. Items left in the greenhouse should be considered disposable.
8. People who seemingly abuse the 'communal spirit' provided by using the greenhouse will get a 'yellow' card & asked to be more helpful. Two yellow cards & a ban will be enforced for the remainder of the calendar year.
9. This will be the first year of using our greenhouse and the committee hopes these notes will help towards its smooth running. They'll be revised at the end of the year when practice shows how well or not, they work.

Appendix 1

Greenhouse layout



The Cavendish Committee

March 2011

## Appendix 2

Example of bay allocation to Cavendish  
Plot holders, 2011 Season

Ref.	Plot Num ber	Plot Holder
2011		
Bay 1	3	Peter
2	10	Hebe
3	13	Fred
4	22	Paul S
5	31	Tom
6	6	Anne
7		FREE
8	12	Dixit
Common		
Bay D		